



**Ilnur Maksyutov**

Preferowany kraj lub miasto:	Czechia
Wynagrodzenie:	Od 500 EUR
Kierunek działalności	Marketing, reklama, pr
Rodzaj zatrudnienia	Pełny etat
offer.cv.ready-to-relocate.label	common.yes.label

**Opis treści CV**

.

**Doświadczenie**

01.09.2017 – 01.11.2017

**BD Electronics**  
**American Sales Executive**  
• Maintained accurate records of all sales and prospective activities • Gathered order information and submitted detailed information to purchasing department • Gained a complete understanding of quotes and pricing • Developed technical selling skills

01.11.2017 – 01.03.2018

**BD Electronics**  
**Human Resources Assistant Manager**  
• Supporting daily HR activities and assisting in coordinating HR policies and processes • Building and maintaining database of candidates • Advertising internship opportunities on job portals and career centers • Planning and conducting interviews with candidates • Developing and updating job descriptions • Designing and implementing overall recruiting strategy

01.01.2013 – 01.06.2013

**Radisson Blu Hotel Shanghai New World**  
**Food & Beverage Management Trainee**  
• Responsible for holding one of the sections at the restaurant • Managed a variety of customer inquiries and complains • Developed good communication skills due to the everyday interactions with guests